

## APPLICATION FOR EMPLOYMENT

### I. General

Name: \_\_\_\_\_

Street: \_\_\_\_\_ Village: \_\_\_\_\_

Telephone: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Are you at least 18 years of age?  Yes  No

How did you hear about this job? \_\_\_\_\_

Can you perform the duties of this position that you have applied for with or without reasonable accommodations?  
If accommodations are needed, describe: \_\_\_\_\_

Were you ever employed by this Company?  No  Yes (Position: \_\_\_\_\_)

What position(s) are you applying for? \_\_\_\_\_

Can you work flexible hours (i.e. swing shift, grave yard shift, weekends)?  Yes  No

Can you travel, if required?  No  Yes (Radius: \_\_\_\_\_)

If applying for truck driving position, do you have a valid Commercial Driver's License?  Yes  No

### II. Education and Training

Highest High School Completed                      9            10            11            12            GED

Trade School

College/University (YRS)                                      1            2            3            4

Do you have a current Guam Driver's License?  Yes  No    Class: \_\_\_\_\_

Other licenses/certifications or OSHA credentials - Type: \_\_\_\_\_

III. Employment History

**Current Employer:** \_\_\_\_\_

From: \_\_\_\_\_ Position held: \_\_\_\_\_ Hourly Rate: \_\_\_\_\_

Duties:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employer 2:** \_\_\_\_\_

From/To: \_\_\_\_\_ Position held: \_\_\_\_\_ Hourly Rate: \_\_\_\_\_

Duties:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving; \_\_\_\_\_

**Employer 3:** \_\_\_\_\_

From/To: \_\_\_\_\_ Position held: \_\_\_\_\_ Hourly Rate: \_\_\_\_\_

Duties:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving; \_\_\_\_\_

Include any other information such as volunteer or unpaid work experience that relates directly to your qualifications for the job applied for [equipment, tools, hobbies].

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**IV. Agreement (Please read the following statements carefully)**

I hereby affirm that the information provided on this application is true and complete to the best of my knowledge. I agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I authorize persons, schools, current employer (if applicable) and previous employers named in the application to provide you with any relevant information that may be required to arrive at an employment decision.

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FEMALES AND MINORITIES ENCOURAGED TO APPLY**

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<b>COMPANY USE ONLY</b>	
Interview ___ Yes ___ No	Hired ___ Yes ___ No
Protected Group Member: _____	
Why: _____	Other: _____

